

## Career Technology Center of Lackawanna County (CTCLC)

### Practical Nursing Program CARES #1-Student Portion Reporting

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
  - a. *CARES #1 Certification and Agreement, signed on April 28, 2020 was submitted via grants.gov on May 5, 2020.*
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.
  - a. *CARES #1 was submitted to grants.gov for CTCLC to receive \$87,048.*
  - b. *CARES #1 was received in CTCLC's G5 account on 5/26/2020.*
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).
  - a. *CARES #1 was disbursed in full to students on 6/2/2020.*
  - b. *All the CARES #1 funds, \$87,048 were disbursed*
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.
  - a. *CARES #1 funds, \$87,048 was divided equally to the 68 students who applied and were eligible for the grant.*

- b. Each student received \$1,280.00 cents was not disbursed. Each student was sent a check via USPS on 6/2/2020.*
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.
- a. 68 students received the grant.*
6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.
- a. Students received an email with the details (see #7).*
- b. Funds were divided equally as felt that all applicants were financially impacted by COVID-19.*
- c. Students needed to:*
- 1. Submit an application*
  - 2. Be eligible according to CARES Act criteria*
  - 3. Demonstrate financial need*
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.
- a. See Emergency CARES Grant*

6/2020  
Updated 7/17/2020  
Updated 10/1/2020