



ANNOUNCEMENT OF VACANCY

MAINTENANCE SUPERVISOR

The maintenance supervisor is responsible for the efficient operation of all building equipment and cleanliness of the building and grounds. The maintenance supervisor shall be a working supervisor that leads and works collaboratively with the maintenance and custodial staff to ensure the CTC building and grounds are running at maximum efficiency. The maintenance supervisor will be a full-time, 260-day, position governed by the articles within the Act 93 Compensation Agreement. This position reports to the Director of Operations.

ANTICIPATED STARTING DATE:

ASAP

SALARY & BENEFITS:

Salary will be commensurate with education and work experience. This position is a full time, twelve-month (260 day) position covered by the School Administrative Team (Act 93) Contract. Benefits include employer paid family health insurance, term life insurance, long term disability insurance and PSERS retirement.

REQUIREMENTS/RESPONSIBILITIES/QUALIFICATIONS:

The maintenance supervisor must have a background in the following:

- Equipment and Systems
- Commercial Electricity
- Heating
- Ventilations
- Compressors
- Pumps
- Current Act 24, 34, 114, and 151 clearances (dated within one (1) year) and Act 168 Disclosure Releases. All required forms are available on the website www.ctclc.edu located under About CTCLC on the Employment Tab.
- Pre-employment drug screening.
- See attached Job Description.
- Refrigeration
- Water and Sewage
- Emergency Lighting
- Air Conditioning
- Green technologies

DEADLINE FOR APPLICATION:

Screening will begin immediately and will continue until the position is filled.

APPLICATION PROCEDURE:

Obtain standard application ([CTCLC Employment Information](#)) and submit along with resume, letter of interest, three (3) current letters of recommendation to: Director, CTCLC, H.J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania 18508; Phone: (570) 346-8471 Ext. 103 or Email: tcerep@ctclc.edu

EQUITY STATEMENT

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