



# ANNOUNCEMENT OF VACANCY

07.2024

## PART TIME ARMED SCHOOL SECURITY OFFICER

A School Police Officer (SPO) is an individual employed by a school entity, nonpublic school or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties and has not been granted school police officer powers and duties. CTCLC's school security guard is expected to provide the following services: school safety support services; enhanced campus supervision; assistance with disruptive students; monitoring visitors on campus; coordination with law enforcement officials, including SPOs and SROs; and security functions which improve and maintain school safety.

**STARTING DATE:** 2024-2025 School Year

### **SALARY & BENEFITS:**

Salary will be commensurate with education and work experience. Must be able to work approximately 20 hours/week during CTCLC's school calendar year. Benefits include PSERS retirement.

### **EDUCATION REQUIREMENTS/RESPONSIBILITIES/QUALIFICATIONS:**

- Applicant must possess prior police experience, with a preference for individuals with experience in a school setting.
- The school security guard is licensed under 18 Pa.C.S. Ch. 61 Subch. A (relating to Uniform Firearms Act), \*with certain exceptions defined below.
- The school security guard has successfully completed and is currently certified under Act 235 of 1974, known as the Lethal Weapons Training Act, \*with certain exceptions defined below.
- The school security guard has satisfied the background check requirements under Sections 111 and 111.1 of the Public School Code and 23 Pa.C.S. § 6344 (relating to employees having contact with children; adoptive and foster parents).
- Must successfully complete the Basic School Resource Officer Course of Instruction offered by NASRO or an equivalent course of instruction approved by PCCD.

\*Active law enforcement officers are exempt from the training requirements for school security guards under (1) and (2) above upon presentation of evidence to the school entity of their completion of the training requirements under 53 Pa.C.S. Ch. 21 Subch. D (relating to municipal police education and training).

\*Retired law enforcement officers are exempt from the training requirements for school security guards under (1) and (2) above if the retired officer: (a) complies with Section 8.1 of Act 235 of 1974 (Lethal Weapons Training Act); or (b) has been issued a firearm training and qualification card under Section 5 of Act 79 of 2005 (Retired Law Enforcement Identification Act).

More details pertaining to the requirements of an armed security guard can be found at:

<https://www.education.pa.gov/Schools/safeschools/laws/Act67/Pages/Training.aspx#3>

- Demonstrated ability to work effectively with faculty, staff, students, parents, JOC Board and Member-District Boards.
- Current Act 24, 34, 114, and 151 clearances (dated within one (1) year) and Act 168 Disclosure Releases.
- Pre-employment drug screening.

**DEADLINE FOR APPLICATION:** Screening will begin immediately and will continue until the position is filled.

### **APPLICATION PROCEDURE:**

Obtain standard application and submit along with resume and letter of interest to: Director, Career Technology Center of Lackawanna County H.J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania 18508-1491; Phone: (570) 346-8471 Ext. 103 or Email: [tcerep@ctclc.edu](mailto:tcerep@ctclc.edu)

### **EQUITY STATEMENT**

The Career Technology Center of Lackawanna County will not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry, or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI, of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX, and Section 504 may be obtained by contacting the Career Technology Center of Lackawanna County, Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania by calling (570) 346-8471.