



ANNOUNCEMENT OF VACANCY

CAREER & TECHNICAL SUBSTITUTE INSTRUCTORS

STARTING DATE:

2023-2024 School Year

SALARY:

Per Diem Rate: \$100.00. After completion of 30 days of employment per diem rate for instructional substitutes increase to \$120 for the 2023-2024 school year.

LEVEL:

Grades 10-11-12

QUALIFICATIONS:

- High school diploma and a minimum of two (2) years of Career and Technical experience.
- Provide meaningful instruction to students in assigned classroom in Grades 10-11-12
- Work Schedule 8:15 am to 3:15 pm
- Days vary according to need – Available to work on “short notice”
- PDE Emergency Permit for current school year - Day to Day Substitute Instructor
- Current Act 24, 34, 114, and 151 clearances (dated within one (1) year) and Act 168 Disclosure Releases (All required forms are available on the website www.ctclc.edu located on the Home Page under About CTCLC on the Employment Tab)
- Pre-Employment Drug Screening.

DEADLINE FOR APPLICATION:

Screening will begin immediately and continue until positions are filled

APPLICATION PROCEDURE:

Call or visit the CTC of Lackawanna County Administration Office for a substitute instructional application packet between the hours of 8:00 am to 3:00 pm Monday through Thursday 3201 Rockwell Avenue, Scranton, Pennsylvania 18508-1491 Phone: (570) 346-8471 Ext. 103 Email: vcarey@ctclc.edu

2023-2024

Equity Statement

The Career Technology Center of Lackawanna County will not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry, or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI, of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX, and Section 504 may be obtained by contacting the Career Technology Center of Lackawanna County, Henry J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania by calling (570) 346-8471.